

## **2024 Boot Camp Day 1 Part 1: Overview of Basic Medical Terminology**

Presented by: Karen Scott, MEd, RHIA, CCS-P, CPC, FAHIMA

All healthcare workers should be familiar with the language of medicine. This class is great for those new to healthcare and is a wonderful review for others. It teaches ways to learn how to break words into their word parts to facilitate understanding of medical terminology.

Practice exercises will aid with spelling and pronunciation of terms. Join expert Karen Scott to update terminology skills to aid with your coding responsibilities and challenges.

**Date:** Friday, June 7, 2024

**Time:** 9:00 a.m. to 12:00 p.m.

**New Location:** Online Only. Zoom link will be emailed to registrants one day prior.  
\*\*This series of courses is open only to participating MetroCare Physicians members and their staff. CEUs will be available

**Contact Person:** Donna Pendergrass 261-7796, [donna.pendergrass@metrocarephysicians.com](mailto:donna.pendergrass@metrocarephysicians.com)  
\*\*\*\*\* 3 CEU clock hours are available \*\*\*\*\*

## **2024 Boot Camp Day 1 Part 2: Advanced Anatomy and Medical Terminology**

Presented by: Karen Scott, MEd, RHIA, CCS-P, CPC, FAHIMA

Anatomy and medical terminology will be reviewed by using a process of breaking words into their word parts to facilitate their understanding. More in-depth terminology will be discussed for a better comprehension of procedures, conditions, disorders, and diseases.

This class is good for anyone who may need introduction to or review of more complex terms used in the practice of medicine and is a follow-up to last month's basic level class.

Practice exercises in this session will aid with spelling and pronunciation of terms.

**Date:** Friday, June 7, 2024

**Time:** 1:00 p.m. to 4:00 p.m.

**Location:** Online. Web link will be emailed one day prior to event.

**Contact Person: Donna Pendergrass** [donna.pendergrass@metrocarephysicians.com](mailto:donna.pendergrass@metrocarephysicians.com)

**2024 Coding Boot Camp ICD 10 Day** Presented by: Karen Scott, MEd, RHIA, CCS-P, CPC, FAHIMA

- History of Diagnostic Coding/Instructions for Manual Use
- Official coding Guidelines
- Layout of manual sections/tables Practice looking up diagnoses
- Special attention to rules around maternal/fetal/neonate coding
- Necessity and proper use of Z codes

**Time:**

**9:00 a.m. to 4:00 p.m.** Six hours CEUs available

**Date: Friday, June 14, 2024**

**Location:** Online only. Links will be emailed to registrants.

***Printed materials will be emailed in advance with the Zoom invite.***

**For questions contact: Donna**

Pendergrass [donna.pendergrass@metrocarephysicians.com](mailto:donna.pendergrass@metrocarephysicians.com)

\*\*\*For MetroCare Member Practices and staff only\*\*\*\*\*

Topics covered over three days in January include fundamental coding guidelines, anatomy and medical terminology, ICD-10 CM, CPT-4, HCPCS-Level II, modifiers, HCC and E/M coding and documentation. *Exercises and review will be held during class and on the last day, Friday, February 4*

*NEW: Each day session is by individual registration to allow attendance of specific classes as needed. We will give CEUs for the first three sessions. No CEUs will be given for the last day of review/ test-taking skills, which is a shortened.*

The four-session class meets weekly to allow study time between sessions and includes additional homework assignments.

**2024 Coding Boot Camp  
CPT/Modifier Day**

Presented by: Karen Scott, MEd, RHIA, CCS-P, CPC, FAHIMA

a full day of reviewing the CPT-4 Manual with:

Instructions for Manual Use,  
Review of sections and best practices for looking up codes.  
Brief HCPCS overview  
progression through coding manual sections  
attention to Derm/Orthopaedic / other complicated procedures as well as injectables.  
Practice coding problems.  
Proper use of Modifiers with Coding Exercises and Discussion

**Date: Friday June 21 9AM-4PM**

**Location:** Online only. Links will be emailed to registrants.  
Have your 2023 CPT4 (AMA Professional or standard edition only) and HCPCS manuals with you.

**For questions contact:** Donna  
Pendergrass [donna.pendergrass@metrocarephysicians.com](mailto:donna.pendergrass@metrocarephysicians.com)

\*\*\*For MetroCare Member Practices and staff only\*\*\*\*\*

**Coding Boot Camp 2024**  
**Review and Test Skills Day**

Presented by: Karen Scott, MEd, RHIA, CCS-P, CPC, FAHIMA

This is especially good for those who are taking a certification exam.

*Exercises, review, and practice testing skills will be held on the last day of boot camp.*

*The session length varies due to questions asked and length of discussion*

*\*\*\*\*\*No CEUs will be given for the last day of review/ test-taking skills. \*\*\*\*\**

9:00 a.m. to 12:00 p.m.

**Date:**

Friday, June 28, 2024 Review/Test Skills

**Location:** Online only. Links will be emailed to registrants.

***Printed materials will be emailed in advance with the Zoom link.***

Have your CPT4 (AMA Professional or standard edition only), ICD-10-CM, HCPCS Level II and a medical dictionary with you on the final day.