Accessing Recorded Epic Training

Steps

1. Login to https://training.epic.com/eut
   a. This will prompt you to select the Methodist Le Bonheur Healthcare (MLH) icon on the Epic UserWeb opening page
   b. You may be redirected to enter your MLH account information.
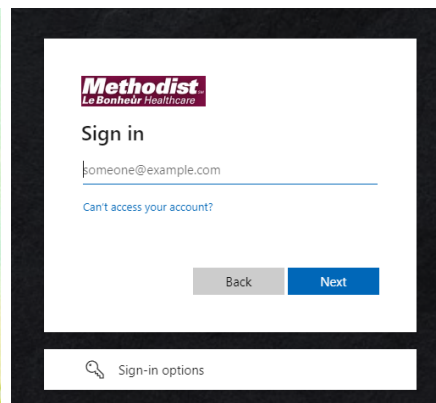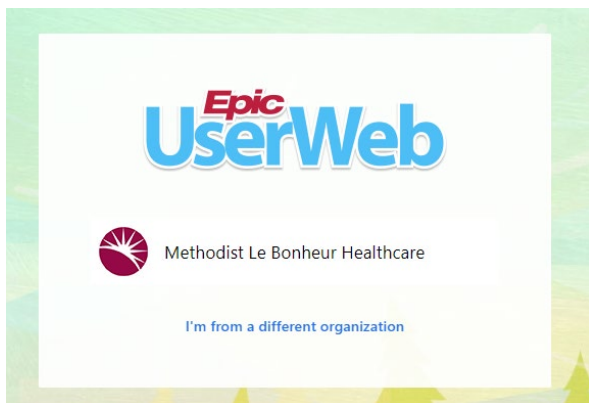
2. You will access recordings on your Epic U account. Recordings need to be completed in order. You will need to register for your recordings.

3. If you click register, the class recordings will be loaded.

4. Recordings will show as complete when they are watched start to finish.

Keep Track of Recording Progress in EpicU

5. If you take a break between starting and finishing a class recording, EpicU now makes it easy to see which recordings you've started. For non-interactive recordings, you can also see the remaining time to complete the video.
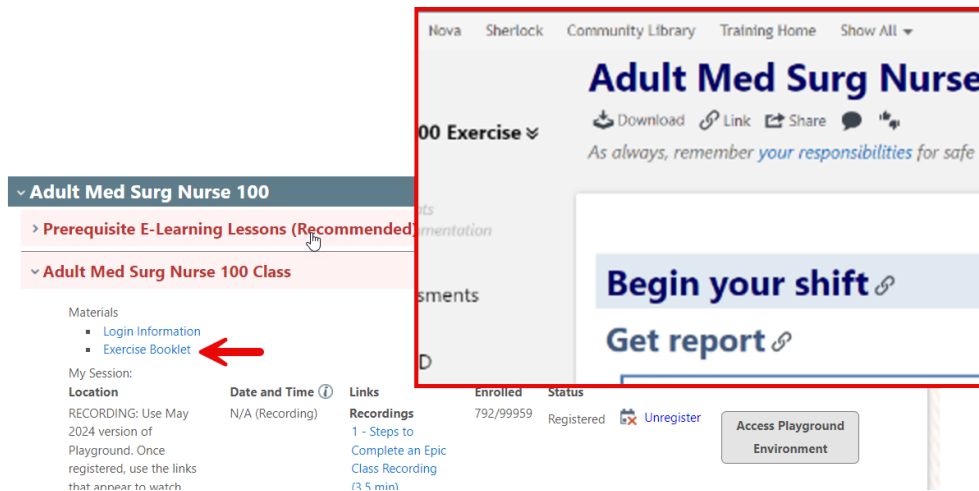

6. Managers and training leadership can also see your recording progress by opening the trainee's EpicU homepage, finding the recording class in the track view, and clicking the divot next to a recording part to see more details.

Answering Assessments and Accessing the Playground

7. Click the exercise book.***** The exercise booklet will open in a separate tab.

8. Click the login sheet. ***** The login information sheet will open in downloads. Open the login information PDF. Select the username and password from the login information sheet.
   If more than one person from your team is present and accessing the logins, make sure you do not select the same number or login username.
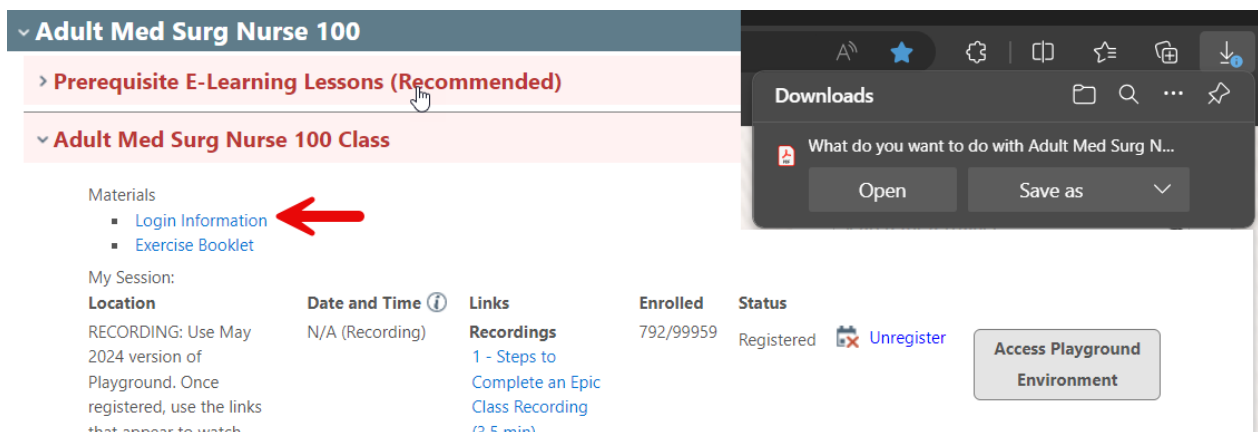
9. Open the playground environment.*****
   The first video in your training will assist you in accessing the playground. Click the "Access Playground Environment" button.

10. Open the EUT Playground Hyperspace. Depending on the classes you've attended, you might have multiple environments to choose from. Select the **eutmayply##** environment (number does not matter if there is more than one).
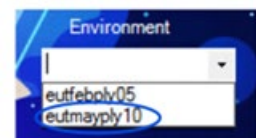
11. At the Epic login screen, log in with a training user ID and password. You won't use your personal credentials or organization-specific credentials to log into any training environments.

12. To find the list of training user IDs and passwords for your role, return to your training track in Epic University, expand the appropriate class, and open the Login Information document (Step 7 above).
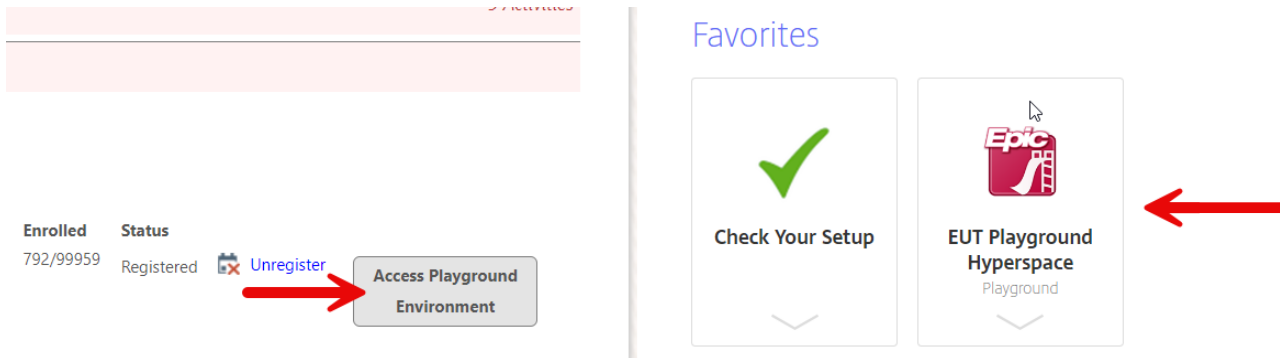
13. After completing all recordings, trainee will complete the proficiency assessment.
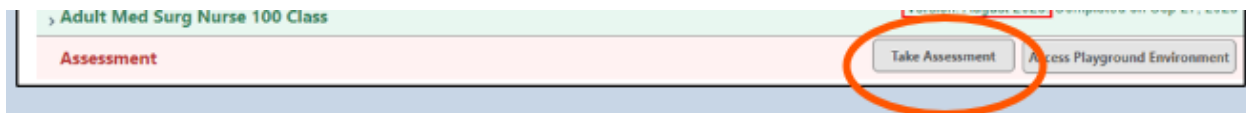
*Some training tracks will not have a playground, login sheet and exercise booklet